

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
 ERIC BROADBENT – VICE CHAIR
 BILL CODNER
 JIM ELKIND
 DAVID FAY
 STEVE MATSON

ASSOCIATE MEMBERS:
 STUDENT MEMBER:
 LIAISONS:

MATT COKE
 FORREST HODGKINS
 SOFIA CATALINA
 STU SKLAR, BOARD OF SELECTMEN
 BOB SULLEBARGER, SCHOOL COMMITTEE
 KEITH CHEVERALLS, CAPITAL PLANNING
 ALAN FRAZER, FINANCE COMMITTEE

Meeting Minutes 11/13/13

Attendees: B. Smith, E. Broadbent, B. Codner, D. Fay, S. Matson, S.Sklar

Location: Old Library 8 PM

	Meeting Discussion/Status
Minutes	The minutes of October 23, 2013 were approved unanimously 4-0.
Strategic and Capital Planning	<ol style="list-style-type: none"> 1. FY15 CPIC requests: <ol style="list-style-type: none"> a. Bromfield and Hildreth Weatherization – the Guardian proposal was reviewed and will be forwarded as justification for the capital request.. b. Bromfield Hallway Lighting Controls – the Guardian proposal is due 11/22.
Town Energy Project Updates	<ol style="list-style-type: none"> 1. New Library – HEAC reviewed the latest Guardian proposal to connect the Air Handling unit VSDs to the BAS system and will not recommend this as an energy savings project as not savings is reported by Guardian. HEAC also review the three way valve project and will not recommend this project due to the long payback. The previous recommendation for the VSD project will be submitted as a repurpose request to DOER.
Other Items	<ol style="list-style-type: none"> 1. PPA Subgroup – Solar Net Metering Credit Agreement – no update 2. Parks and Recreation Committee member Joe Schmidt requested assistance to evaluate options for installing solar street lights at the Pond boat launch and beach house area. He also is investigating solar lighting for the WW I monument flagpole. Bill will find out if National Grid's Street Lighting group has a standard selection. David was concerned about the initial and maintenance costs for such low energy usage. 3. Town Facility Manager – Stu explained the plan to establish a position combined with School resources to manage the Town Building facilities. HEAC raised concerns about the broad skills needed from an Energy Manager perspective as well as the priority for a role with combined Town and School responsibilities. The responsibilities should include meeting the Town energy reduction goal. Brian to forward previous job description and Energy responsibilities to Stu. Stu to send draft job description. 4. FY13 Energy Usage Analysis – David explained his findings after reviewing the Bromfield usage with Mark Force. There were several areas of concern including an increase in the setback temperature last year, increased from 50F to 60F mainly to prevent freezing pipes. Mark adjusted the setback temperature back to 55F in November. David will continue his analysis efforts.